



**Cowichan Bay Waterworks  
COMMITTEE OF THE WHOLE MEETING MINUTES  
5:00 pm, September 12, 2024.  
1760 Pavenham Road, Cowichan Bay BC**

- Present:** Calvin Slade, Chairperson  
Wendy Gregg, Trustee  
Jula Balabanowicz, Trustee  
Jonas Shandel, Trustee
- Staff:** Pam Bendes, Assistant District Administrator
- Absent:** Pete Edgar, Trustee  
Anne Nippard, District Administrator
- 

**Call Meeting to Order**

Chairperson Calvin Slade called the meeting to Order at 5:00 pm.

**Traditional Territory Acknowledgement**

It is recognized that the meeting is occurring on the traditional territory of the Coast Salish people.

**Approval of Agenda**

**MOVED by Wendy / SECONDED by Jonas** to adopt the agenda as circulated.

**CARRIED**

**Conflict of Interest Declarations**

No declarations occurred.

**District Administrator Reports**

1. **MOTION** to approve By-Law 374 Unrestricted Reserve Disbursement in relation to the Wilmot and Wessex Watermain Replacement projects. Introduced, reconsidered and passed By-Law 375.

**MOVED by Wendy / SECONDED by Jonas**

**CARRIED**

2. **MOTION** to Transfer Balance of \$114,205.77 to Operating Account from Renewal to complete By-Law 374 (Wilmot / Wessex Watermain Replacement)

**MOVED by Julia / SECONDED by Jonas**

**CARRIED**

3. **REVERSE MOTION** from June 24, 2024 transfer back \$50,000.00 from Chequing to Savings should be Operation Expense and Salaries not Reserve Funds

**MOVED** by Wendy / **SECONDED** by Jonas

**CARRIED**

4. **MOTION** to Transfer Balance of \$88,104.32 to Operating Account from Renewal to complete By-Law 351 (Numerous Items)

**MOVED** by Wendy / **SECONDED** by Julia

**CARRIED**

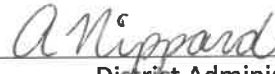
**New Business – None**

**Date of next meeting:** September 26, 2024 – Regular Board Meeting

The Meeting adjourned at 6:45 pm.



Chairperson



District Administrator