



**Cowichan Bay Waterworks
COMMITTEE OF THE WHOLE MEETING MINUTES
915 am, February 13, 2023.
1760 Pavenham Road, Cowichan Bay BC**

Present: Calvin Slade, Chairperson
Pete Edgar, Trustee
Wendy Gregg, Trustee
Lew Penney, Trustee

Absent: Judi Baker, Trustee

Staff: Cheryl Wirsz, District Administrator

1. Call Meeting to Order

Chairperson Lew Penney called the meeting to Order at 902 am.

2. Traditional Territory Acknowledgement

It is recognized that the meeting is occurring on the traditional territory of the Coast Salish people.

3. Approval of Agenda

Moved/Seconded to approve the agenda as circulated.

CARRIED

4. Conflict of Interest Declarations

No declarations occurred.

5. Unfinished Business

Source Water Protection Plan – The District Administrator is to plan a public information meeting to discuss the SWPP and the Master Plan.

6. Petitions and Delegations

The Trustees heard from two petitions regarding the commercial water rate model changes, Dion Wiebe and Ryan Sawchuk, Island Poultry and Dan Gowland, Oceanfront Hotel. The District Administrator was requested to review commercial rates and report back.

7. Correspondence – Receive

Moved/Seconded to receive correspondence to Cowichan Tribes, from Capri Insurance and to/from Island Health.

CARRIED

8. Correspondence – Action

Moved/Seconded to receive the newsletter from Coastal Water Suppliers Association and to renew the 2023 membership.

CARRIED

9. District Administrator Reports

Moved/Seconded to direct the District Administrator to hold a public meeting regarding the request from Rogers Communication to have an antenna on Telegraph Reservoir.

CARRIED

Moved/Seconded to authorize the District Administrator and Chairperson to enter into an agreement with Orca Health and Safety for an OHS Program, delaying the Bootcamp module, the Implementation Plan, the Training Matrix and the Hazard Workshop.

CARRIED

The draft water toll amendment bylaw was tabled whilst staff does more research.

10. Water Operations Reports

The report from Maple Facilities that was submitted was not helpful and more detail will continue to be requested for future reports.

11. Capital Project Planning

The 2023 Capital Plan will be reviewed further at the next Board Meeting.

12. Safety and Maintenance

Moved/Seconded to accept the February 7, 2023 Staff Safety Minutes.

CARRIED

13. In Camera

Moved/Seconded to move In Camera as per s.90.1.a and c.

CARRIED

14. Date for Next Board Meeting

February 27, 2023

15. Adjournment

The Meeting adjourned at 1215 pm.

Chairperson | District Administrator